

## FOWNHOPE PARISH COUNCIL

### Minutes of the meeting held on 16 May 07 at 7.30 pm at The Pavilion

**PRESENT** J Jones (JJ) J Hardwick (JH) H Mansell (HM) J Boothman (JB) D Colley (DC) F Jolley (FJ) D Pascoe (DP) M Williams (MW) G Williams (GW) D Clark (DMC) P Daines (PD) A Corby (AC).

**ATTENDING** K Shilton (Clerk) Ward Councillor J Pemberton PC N James and fourteen residents.

**1. APOLOGIES** None

### **2. ANNUAL PARISH MEETING**

2.1 Report from Chairman J Jones. The report outlined the past twelve months activities and particularly thanked all members of The Flag team, N Moorcraft as Website co-ordinator and thanked all Council members for their work and efforts over the past years.

2.2 Open discussion. Questions and responses concerned Track funding and the expected work schedule. Postal votes and procedures. The re-surface of pavements. Grass cutting of verges, Mordiford to Hereford (not in Fownhope Parish).

### **3. ANNUAL MEETING OF THE PARISH COUNCIL**

3.1 Declaration of Office of Council Members. The Clerk confirmed that all papers had been received and signed.

3.2 Register of Interests of Council Members. The Clerk informed that these need to be returned to the Clerk no later than 6 June 07.

3.3 Election of Chairman.

M Williams was proposed by JJ seconded by HM. D Colley was proposed by PD seconded by AC.

A ballot vote was taken by Council members which showed six votes each for M Williams and D Colley. From the standing orders, the Chairman on such occasions can give a second casting vote. JJ gave the second vote to M Williams representing a total of seven votes.

3.4 Declaration of Acceptance of Office of Chairman was signed by M Williams witnessed by the Clerk.

3.5 Election of Vice-Chairman. G Williams was proposed by AC seconded by DP and agreed by the meeting.

3.6 Declaration of Acceptance of Office of Vice-Chairman was signed by G Williams witnessed by the Clerk.

3.7 Election of Working Groups and Representatives. The following was agreed:

Finance MW Clerk HM DC PD DMC GW JH

Planning JH HM MW AC GW DP JB

Minor Highways JJ DC PD Clerk as Finance for Lengsthman

Recreation Field Committee MW GW FJ

Venture Area DP

Children's Play Area JJ

Memorial Hall PD

Environment AC JB GW FJ MW

Footpaths JH PD AC DMC and M Spratt co-opted

Website Mike Simmons and Helen Burston

Neighbourhood Watch JJ with co-opted residents

Common Hill JJ and Environment Group

United Charities. Three Trustees have been appointed in the past. It was agreed the Clerk contact C Whitmey to determine the present situation and request a report including a financial statement before further decisions were taken.

3.8 Minutes Agenda Distribution. Council members agreed distribution to JB and FJ.

3.9 Dates of next meetings:

Will be on Wednesday at 7.30 pm

13 June 07

4 July 07

August no meeting

5 September 07

3 October 07

7 November 07

5 December 07

January 08 no meeting

6 February 08

5 March 08

2 April 08

#### **4. ORDINARY PARISH COUNCIL MEETING**

#### **5. DECLARATION OF INTEREST**

JH declared an interest on Planning Whitegate which was recorded in the register.

#### **6. MINUTES OF THE LAST MEETING 4 APRIL 07**

The minutes were agreed and confirmed proposed by JH seconded by GW and signed by the Chairman.

#### **7. POLICE UPDATE**

Reference was made to Newsbeat and local issues in the village. A warning was given for residents to be alert for a white van registration P566 GFC and report any sightings to the police immediately.

Next PACT meeting is at Brockington 30 May 07.

DC described the latest events and concerns regarding people drinking at The Pavilion late at night and gave further information to PC N James for consideration and possible follow up. It was suggested signs should be considered with 'No Unauthorised Drinking'.

## **8. HEREFORD COUNCIL UPDATE**

J Pemberton announced her appointment as Chairman of the Central Planning Committee.

## **9. FINANCIAL MATTERS**

The following payments were proposed by GW seconded by JH and agreed by the meeting.

- 9.1 HALC subscription £188.52
- 9.2 Lengthsman stream clearance £148.00
- 9.3 Lengthsman footpath clearance £42.00
- 9.4 Lengthsman footpath clearance £45.00
- 9.5 Clerk travel £139.05 elections and site meetings

## **10. PLANNING**

JH reviewed all matters on the Planning Sheet.

## **11. LAND NEAR FIRE STATION**

Clerk explained progress made and the contract prepared by Hereford Housing Association for use and maintenance of the land as requested by the Parish Council. It was proposed by PD seconded by AC and agreed by the meeting that the Clerk sign and return the documents on behalf of the Council. DC will refer to original plans for this area and discuss with the Environment Group who have agreed to manage the project.

**Action: Clerk DC Environment Group**

## **12. CORRESPONDENCE**

Recent letters received from St Mary's Primary School regarding land rear of hall.

Woolhope Road proposed speed limit 30 mph extension which was supported by the Council.

Letter Fownhope Residents Association to be taken to next agenda.

Letter from RFA reference boules area and skateboard area to be considered by the Finance Group.

**Action: Finance Group**

Wye Valley Walk Passport Scheme. PD will attend.

## **13. RFA**

JJ informed the meeting of an event to take place 7 July 07 which will involve parachute landing and helicopter landing.

## **14. ITEMS FOR NEXT AGENDA**

Street lighting.

Fownhope Resident Association letter.

Plastic bags.

Bus shelter.

Raised footpath Tump Cottage.

Parish Plan actions and progress.  
Tarmac around skateboard area.  
Fencing around boules area.  
Land rear of hall progress being made.  
Code of Conduct for adoption.  
Constitution review Recreation Field.

**15. OPEN DISCUSSION FOR RESIDENTS**

The new website co-ordinators were welcomed and thanked by the Chairman.  
Concern was expressed on the land rear of the hall parking arrangements  
when this project was finally completed.

**NEXT MEETING TO BE HELD ON 13 JUNE 07 AT 7.30 PM AT THE  
PAVILION**

The meeting started at 7.00 pm and ended at 9.50 pm.

Signed.....Chairman

Date.....