

signs acceptable to the transferors were being obtained. **Ongoing**

c. Bus Services Working Group Report. Copies of the Group's report had been distributed to adjacent parishes and to Mr Jim Davies at Herefordshire Council Transport Dept. He had congratulated the Group on their work and promised to comment once he had studied the report in depth. **Ongoing**

d. Church Croft Bus Shelter. Herefordshire Council had been asked to provide a shelter using a financial contribution of £1,500 from the Parish. They had stated that this would not be possible within this financial year.

Decision: Once the outcome of the Bus Services Report was clear, a site meeting with Herefordshire Council would take place to consider the suitability of the proposed location for a shelter.

**Cllrs
Boothman &
Clark**

e. Court Garden Bench. This had been delivered and installed within the past 48 hours. **Closed**

f. Emergency Co-ordinator appointment.

Decision.: Cllr Jolley was appointed as the Emergency Co-ordinator

**Cllr Jolley
Clerk**

g. FRFA Representation. Mr Paton had agreed to act as the Council's third representative on the FRFA Committee. The FRFA had been informed. **Closed**

h. FRFA Financial Assistance. The sum of £500 had been offered to the FRFA subject to the production of a satisfactory financial plan. At a meeting with the Finance Group earlier in the evening the FRFA had agreed to accept the assistance of Cllr G Williams in producing such a Plan. In the light of this the approved sum had now been paid to the FRFA. **Closed**

j. Pavements Site Meeting. Some maintenance work to the pavements at Scotch Firs had now commenced. A site meeting with Herefordshire Council to review the condition of the pavements was still being scheduled.

Chmn

k. Playground Equipment Repairs. The condition of the playground equipment had been reviewed.

Decision: The see-saw seats would be replaced.

Chmn

l. Recreation Field weed Killing. The FRFA had been offered, and had accepted, a donation of up to £ 250 payable on the submission of invoices. **Ongoing**

m. Skateboard Ramp Repairs. Repairs had now been completed at no cost to the Council. **Closed**

n. Skateboard Ramp Insurance. The Ramp had been added to the Council's Insurance policy at a value of £5,000. **Closed**

o. Stocks. A letter had been sent to English Heritage on 12 Feb. Following a number of emails and phone calls they had confirmed that

the Stocks were a Grade 2 Listed structure but that items in this category would normally be dealt with by Herefordshire Council. It transpired that the responsible Conservation Officer at Herefordshire Council lived in Fownhope.

Decision: A meeting would be sought with the Conservation officer to determine the way ahead.

Cllr Clark

p. West Villas Pavement. Despite having agreed to the project over 2 months ago, Herefordshire Council had still made no move. Pressure was being maintained with little apparent result. **Ongoing**

6. Finance:

a. Invoices for Payment

Decisions:

The following invoices were approved for payment:

- £65.83, Insurance.
- £51.75 for tarmac repair to ramp into playground.
- £200 for Pavilion room hire.
- £60 for replacement See-saw seats.
- £120 for 3 Freighter bookings

Clerk

The FY 08/09 Reconciliation of Accounts at Enclosure 1 was approved.

Clerk

7. Financial assistance to the FRFA. The FRFA, with assistance from the Council, was producing a Financial Plan showing forecast income against receipts over the next 12 months. This would highlight any likely shortfall in funds. The Council would then consider the scale and manner of financial assistance which it would offer.

8. Tree Planting. CRAG, with the support of the Council's Conservation Group, had produced a map showing potential sites for tree planting together with a list of tree types for consideration. Consultation was being carried out with a number of agencies including Herefordshire Housing, the Highways Dept and Natural England as well as local residents. It was intended to carry out planting in November. Two sites were singled out for particular comment:

At Court Garden there were already a number of mature trees with a substantial canopy which would restrict the choice of any further trees. Care should also be taken on the site to ensure that root damage to retaining walls was avoided. The site was owned by Herefordshire Housing and leased to the Council.

On the Recreation Field care should be taken not to shade the recently-laid hedge and restrict its growth. It would also be necessary to retain clear access to the hedge for maintenance.

Decisions:

CRAG were commended for their work so far and offered continued support for the Project.

Councillors and the FRFA would be consulted on proposals for the Recreation Ground.

**Hd Cons Gp
Cllrs M
Williams &
Hardwick**

A letter of support would be provided to the CRAG bid for a grant from Awards for All.

Clerk

9. Matters arising from the Annual Parish Meeting:

a. Direction Signs for visitors.

Decision: Proposals for signs to show visitors to the village the way to the car park and the River Wye would be submitted for consideration at the next meeting.

Cllr Daines

b. Safety - junction Hawkers Lane with B4224. Ways to improve safety at the junction had been considered on a number of occasions in the past. It was considered that further work would be nugatory.

c. Control Policy for items on the Village web-site.

Decision: The policy at Enclosure 2 was approved.

Clerk

d. Tourist Information Notice Board. The board was currently unused, had no key and was in a state of disrepair. The Tourist Board had confirmed that they had no further interest in it.

Decision: The Board would be removed and examined in the workshop. If it could not be made serviceable it would be scrapped.

Cllr Jones

10. Minor information points.

DONM. The next meeting was scheduled for 22 July.

Freighter. Herefordshire Council had instigated a Freighter booking system which required all clerks to ring at a certain time once every 3 months. This system was clearly unfair and a waste of clerk's time. A fairer system had been requested. The freighter had been booked for the Recreation Ground on:

Sat 25th July 8-10
Sat 29th Aug 8-10
Sat 19th Sep 8-10

Smartwater Signs. Clarification was being sought from the Planning Dept on the location of signs.

P3. Delays in the provision of materials by Herefordshire Council were preventing the Council even from carrying out work scheduled for the previous financial year. As such, the viability of the scheme was now open to question. A letter was being sent to Herefordshire Council expressing grave concern.

Agenda Item. A request was made for an agenda item to discuss ways of discussing items placed on the correspondence table.

Chairman 22 Jul 09

Enclosure 1: End of Year Reconciliation of Accounts.

Enclosure 2: Policy for Website Content Control.