



## FOWNHOPE PARISH COUNCIL



### Agenda for the meeting of the Parish Council to be held at Fownhope Pavilion on Wednesday 7<sup>th</sup> December 2011 starting at 7.30 pm.

1. To accept apologies for absence
2. To receive declarations of interest
3. Approval of the Minutes from the last meeting – 9<sup>th</sup> November 2011
4. To receive brief verbal report from ward member
5. Public Consultation
6. **Finance**
  - a) To approve Finance report – please see below
  - b) To confirm budget and set precept for 2012/2013
  - c) To consider contributing towards Society of Local Council Clerks membership fee of £55.00
  - d) To consider a donation/grant policy is discussed by Finance Group
7. To receive brief update on Jubilee – Cllr Williams
8. **Planning**
  - a) To receive update from Planning group leader – Cllr Hardwick
  - b) To comment on following applications:
    - Caplor Farm, Fownhope, HR1 4PT: Siting of three purpose made portacabin offices
    - Lucksall Caravan Park, Mordiford: Access routes and porous hardstandings (19) on part of rally field
  - c) To note LDF response – Cllr Straker
9. To adopt Statement of Community Engagement and accredit with Power of Wellbeing
10. To approve quote for trial bus service to Ross on Wye – Cllr Clark
11. **Recreation field**
  - a) To consider plans for improvements to Pavilion and consider costs – Cllr Williams
  - b) To receive and discuss FRFA report – Cllr Jolley
  - c) To approve Strollers Cricket agreement – Cllr Simmons
12. **Highways**
  - a) To discuss concerns around speeding in the village and consider future action – Cllrs Jolley and Rolls
  - b) To report any highway defects to the Clerk
  - c) To receive update regarding Tan Brook bridge and agree further action – Cllr Hardwick
  - d) To agree winter gritting programme – see attached action plan – Cllr Williams
  - e) To agree proposed bus stop relocation near Lucksall – Cllr Clark
  - f) To consider installing a dog mess bin on Ferry Lane
13. To receive update on P3 work – Cllr Clark
14. To confirm work for the Lengthsman – Cllr Colley
15. To receive update on progress with community library - Cllr Clark
16. To receive update on Community Led Plan
16. To consider appointing a solicitor to represent the Parish Council, when necessary
17. To receive update on progress of Common Hill Scrub management – Cllr Colley
18. To discuss parking outside school – Cllr Shuker

19. To receive feedback from local government boundary review meeting – Cllr Hardwick

20. Items for next meeting – no discussion

*M. Preedy*

Parish Clerk 30<sup>th</sup> November 2011

**Payments to be approved:**

Payee	Details	Budget heading	Excluding VAT	VAT	Total amount
M. Preedy	Salary – November	Salary Expenses	£280.67 £77.79		£358.46
M Dyer	P3 work	P3	£640.00		£640.00
M Dyer	Lengthsman	Lengthsman	£252.00		£252.00
M Dyer	Play Area maintenance Hedge cutting	Lengthsman supplementary	£216.69 £80.00		£296.69
FRFA	Hire of room	Room hire	£32.00		£32.00
PiP Printing	Stationary	Administration	£18.17	£3.64	£21.81
HALC	Councillor training	Training	£125.00		£125.00

**Running totals for main budget headings (excluding above payments)**

Clerks Salary	General Admin	Lengths man	Lengths man Supp	P3	Improv Projects	Grants	VAT	Loan repay	Total expend
£ 2,204.84	£ 3,367.45	£ 734.50	£ 618.73	£ 2,056.10	£ 4,394.07	£ 1,050.00	£ 1,208.23	£ 1,208.23	£ 16,621.93

**Remaining budget 2011/12**

Clerks Salary	General Admin	Lengths man	Lengths man Supp	P3 *	Improv Projects *	Grants	VAT	Loan repay
£ 1,595.16	£ 1,892.55	£ 565.50	£ 881.27	£ 2,696.10	-£ 2,152.97	£ 2,450.00		£ 968.99

\*Includes 2010/2011 underspend