



FOWNHOPE PARISH COUNCIL



MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6th JULY 2011 AWAITING COUNCIL APPROVAL

Present:

Gareth Williams (Chairman), David Clark (Vice-Chairman), Ben Straker, John Hardwick, Fred Jolley, Peter Davis, Mike Simmons, Dave Shuker, Derek Colley

In attendance:

M Preedy (Parish Clerk)
Five members of the public

Action

1. Apologies for absence

Resolved: Apologies for absence were accepted from Cllrs H Mansell, M Rolls and A Corby.

2. Declarations of interest

Cllr Simmons declared a prejudicial interest in item 10a).
Cllr Hardwick declared a prejudicial interest in item 10c) and a personal interest in item 8a).
Cllr Jolley declared prejudicial interests in items 15 a) b) c).
Cllr Williams declared a personal interest in item 12b) and a prejudicial interest in item 15a)

3. Approval of the Minutes from the last meeting

Resolved: Minutes from the meeting held on the 8th June 2011 were approved and signed by the Chairman.

5. To receive brief verbal report from ward member

Councillor Hardwick highlighted the upcoming broadband meeting and the current bus service consultation. Heating oil and diesel thefts had been raised by PC Neil James recently.

4. To discuss Community defibrillator with Mr Stinton-Heeley

Mr Vince Stinton-Heeley attended the meeting to explain the Community defibrillator programme. Through the donations of his late wife's friends and family two defibrillators have been purchased to be located in the area. Mr Stinton-Heeley outlined the benefits of the national initiative in terms of increased survival for heart attack victims. Volunteers were encouraged to come forward to train in how to use the machines.
The shop had agreed in principle to house a defibrillator. *The Clerk will liaise between the shop and Mr Stinton-Heeley.*

Clerk

6. Public Forum

Several youths had been caught messing around near the Pavilion. *Cllr Jolly to report to CSO Butcher.*

Cllr Jolley

7. Finance

- a) **Resolved:** the Finance report was approved (see appendix a).
- b) **Resolved:** a quarterly nil return to HMRC was noted
- c) **Resolved:** The Clerk and lengthsman both agreed to wait for payments until September.

8. Planning

- a) **Resolved:** the following comments were made-
 - *Building at Mill Farm, Fownhope, Herefordshire, HR1 4NT.*
The Parish Council supports the application.
 - *Bron Y Coed, 14 Scotch Firs, Fownhope, Herefordshire, HR1 4NW.*
The Parish Council object to the application because of the poor design. The Parish Council supports the principle of allowing an extension for additional storage space but suggest that the plans are re-designed.
- b) No decision notices had been received
- c) The following items were put forward to a s.106 wish list:
 - Flashing speed sign
 - West Villas pavement project
 - Flood relief activities
 - Cricket nets
 - Recreation field improvements
 - Support for the school

Clerk

Clerk

Clerk

The Clerk would write to Mrs Coleman, Planning Obligations Manager

9. Consultations

- a) The new Localities working arrangement as proposed by Herefordshire Council was discussed.

Resolved: It was felt that the 9 Local Based Partnerships were unnecessary when their function could be achieved by strengthening the role of the Town/Parish Council and the local elected members as well as increasing the scope for interaction between the two. The cost of a senior manager to oversee each of the 9 LBP was also questioned. Furthermore the Parish Council queried why it was being consulted at this late stage.

Clerk

- b) **Resolved:** The Charter between Herefordshire Council and Parish Councils was supported and seen as a useful tool, however it was noted that there was some jargon in the document.

Clerk

- c) **Resolved:** Priority services were seen as Monday to Friday daytime, Monday to Friday early morning and Saturday daytime. Findings from the bus users survey should be restated. Cllr Hardwick agreed to co-ordinate a meeting of the 5 Parish Councils in the area, ward members and the Transport Manager. Community transport is little used in the parish and it is not a substitute for a bus service. Cllr Clark was nominated as the representative on the bus users group.

Cllr Hardwick
Cllr Clark

10. Footpaths

a) A report from the footpath group was given (please see appendix b).	
<p>Resolved: Councillors disagreed with Amey Herefordshire's decision to stop providing kissing gates. It was agreed to explore the terms of reference for Amey Herefordshire to deliver Rights of Way services through HALC.</p>	Clerk
b) Resolved: An update on P3 work was provided.	
11. Resolved: forthcoming work for the lengthsman was confirmed. It was agreed to obtain 3 quotations for cutting the hedges on the Recreation Field and report back at the September meeting.	Cllr Colley
12. Highways	
a) Resolved: potholes near 1 and 2 Court Orchard were reported. Exposed manhole on junction of Capler Lane and Recreation Field access lane. An email had been received regarding overhanging trees near Nupend. Clerk to contact owner of properties and request trees are cut back.	Clerk
b) Resolved: request Highways to erect a horse warning sign on the current deer warning sign near Caplor Farm entrance and also a horse warning sign on other side, near 'old Gurneys pub'.	Clerk
c) Resolved: Clerk to obtain quotations for weather proofing bus stop at Church Croft and report back at next meeting.	Clerk
13. Environment	
a) A letter from Ecohere outlining a new project which supports the development and implementation of a Sustainable Action Plan was discussed. CRAG had indicated that they would support the project.	
<p>Resolved: Parish Council to express interest in project. Given the tight timeframe of the project a possible August meeting with CRAG, Parish Council and residents was suggested.</p>	Clerk Environment group
b) Resolved: Cllr Jolley to confirm with Recreation Field that they are happy for 3 apple trees to be located on the field. CRAG to help with on-going maintenance of trees. Check eligibility of trees available from Woodland Trust. Advertise in Flag if applicable.	Cllr Jolley Clerk
14. Resolved: book Pavilion for an initial meeting to discuss Jubilee events. Cllr Williams to lead initial meeting. Clerk to invite community groups and interested residents.	Clerk Cllr Williams
15. Recreation field	
a) Resolved: approval was given for the Working Dog show event. Cllr Jolley to report back.	Cllr Jolley
b) Resolved: the Parish Council are minded to make a useful financial contribution towards the Pavilion refurbishment program but would like to see detail of the proposed works including likely costs. Clerk to write letter of support to help with grant funding, if needed.	Clerk

c) A report from the latest FRFA meeting was provided by Cllr Jolley.

Resolved: the Parish Council supports the Strollers Cricket Club in obtaining a long term lease to finance and maintain a cricket square on the Recreation Field. Cllr Jolley to report back to FRFA.

Cllr Jolley

16. Correspondence

a) **Resolved:** Parish Council to put by £500 for Participatory Budgeting processes. Parish Council to also participate in People Proofing budgeting.

Clerk

b) **Resolved:** Mr Morrison Sellar to attend broadband meeting

c) **Resolved:** Cllr Davis to raise parking outside the church at the next PCC meeting.

Cllr Davis

d) **Resolved:** Parish Council to attend a brainstorming meeting to discuss the direction of the Council over the next 4 years.

17. Items for next meeting

- Lack of information regarding the emergency coordinator role
- Cllr Hardwick to pursue West Villas pavement progress
- Public consultation during Parish Council meetings
- Mobile library
- Update on action items on future agendas

The following item was discussed in a closed session without the Clerk

18. Resolved: After a successful probationary period the Parish Council agreed to make the Parish Clerk’s contract permanent and to increase her salary by 1 Spinal Pay point.

The meeting closed at 9.50pm.

Signed:

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Chairman

Date

FOWNHOPE PARISH COUNCIL FINANCE REPORT FOR JULY 2011

Payments approved:

Payee	Details	Budget heading	Excluding VAT	VAT	Total amount
M. Preedy	Salary and expenses	Salary Expenses	£ 270.54 £ 65.07	£ -	£ 335.61
M Dyer	Lengthsman duties	Lengthsman Lengthsman supp	£ 80.75 £ 21.00	£ -	£ 101.75
MDJ Morris	Work on rec field	Parish Improvements	£ 852.00	£ 170.40	£ 1,022.40
HALC	Training	Training	£ 100.00	£ -	£ 100.00
Tudors	Work on rec field	Parish Improvements	£ 565.51	£ 141.38	£ 706.89

Running totals for main budget headings (excluding above payments)

Clerks Salary	General Admin	Lengthsman	Lengthsman Supp	P3	Improvement Projects
£ 811.62	£ 1,809.04	£ 519.50	£ 431.79	£ 1,904.60	£ 2,855.00

Grants	VAT	Total expend
£1,000.00	£ 771.49	£ 10,103.04

Appendix b)

FOWNHOPE PARISH FOOTPATH GROUP MEETING 2nd June

Attendance – A Corby, D Colley, J Hardwick, B Straker, M Spratt, D Clark

- Waywardens – Ben Straker taken over Oldstone paths from Ann Corby
- Note P3 progress list of jobs done and priorities for half year
- West Wood – written to Gary Williams, disappointed with negative tone of new notices, now proceed to erect notices at car park and south end, FWB5A, to stress that public have right to roam on foot through the area under CROW Act
- Lea Brink diversion FWD10 now confirmed but will clarify whether Martin & Michael Williams are pursuing applications for two other paths, FWD7, and FWD4, before we seek to replace worn stiles with gates
- Meers Meadow FWD3 – concern that Amey claim that correct line of path goes through LeaBrink garden, and that owners must seek diversion – line of path hasn't changed in many years, and fits the line shown on our copies of the map, and that claimed by the Parish Council in the 1950s
- Dedication offer Morney Meadow FWD8A – informal soundings that Amey would not accept as road crossing dangerous, decline additional maintenance costs. Agreed crossing could be south of path junction, where sight lines and entry into Badcroft, FWB9, would be better. Agreed further soundings with Amey – owners would not pay for any works – no legal fees associated with dedication offer
- Haugh Wood – would seek meeting with Forestry Commission in autumn
- Annual tour – Council to agree revised date – will visit bridleway drainage sites, FWA6, Pagets Springs problems, FWA4, Hawkers Lane, FWA1