



## FOWNHOPE PARISH COUNCIL



### MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8<sup>th</sup> JUNE 2011

#### Present:

Gareth Williams (Chairman), Ben Straker, John Hardwick, Margret Rolls, Ann Corby, Fred Jolley, Hilary Mansell, Peter Davis, Mike Simmons, Dave Shuker

#### In attendance:

M Preedy (Parish Clerk)  
Five members of the public

#### Action

#### 1. Apologies for absence

**Resolved:** Apologies for absence were accepted from Cllrs Derek Colley and David Clark. The Local Policing Team also sent their apologies.

#### 2. Declarations of interest

Cllrs Simmons and Straker declared personal interests in item 14 d). Cllr Hardwick declared a prejudicial interest in item 8 c). Cllr Jolley declared a prejudicial interest in Item 11.

#### 3. Approval of the Minutes from the last meeting

**Resolved:** Minutes from the meeting held on the 11<sup>th</sup> May were approved and signed by the Chairman.

#### 4. To receive brief verbal report from ward member

Councillor Hardwick provided details of his new appointments following the recent full Council meeting, these included the Planning Committee, Standards Committee, River Lugg Drainage Board, Wye Valley AONB Joint Advisory Committee and a new Rural Panel set up to promote the needs of rural areas. Cllr Hardwick also gave details of forthcoming highway works.

#### 5. Public Forum

Nothing raised

#### 6. Finance

a) **Resolved:** the Finance report was approved (see appendix a).

b) **Resolved:** the report from the recent Finance Group meeting was noted. The Parish Council agreed to purchase a laptop for the Clerk up to value of £400 and noted that Dormington & Mordiford Group Parish Council would pay an annual fee of £50 for 3 years.

Clerk

c) **Resolved:** The Annual Accounts were approved and the Internal Auditors report was noted. Thanks were expressed to the Internal Auditor who has now stepped down from the position. The position would be advertised in the Flag.

Clerk

7. Various contractors had been consulted regarding the proposed work on the soakaway system on the Recreation Field. The work to improve the drainage at the pond was also discussed.

**Resolved:** Accept quote from Melvin Morris for £580 excluding materials for soak away and £240 excluding materials for drainage work on the pond.

**Cllr Colley**

## 8. Planning

- a) Planning Inspectorate Appeal – Canon House, Common Hill Lane, Fownhope, HR1 4PH

**Resolved:** previous comments regarding Canon House, Common Hill Lane still stand.

- b) **Resolved:** The following decisions were noted: Caplor Farm: PV panels – Approved, Heddfan, Capler: First Floor extension – Approved, Wye Leisure: extension to form lobby - Approved
- c) A letter regarding the development at Lucksall caravan site was read out. The owner, Mr Gary Williams, was able to comment on the concerns raised and answered several questions.
- d) Councillor Hardwick outlined the planning application that had been submitted some months ago to develop a centre of excellence for rugby and 190 houses at Hampton Bishop.

**Resolved:** After much discussion the following comments were made:

- Concern over light pollution
- Increased traffic
- The Parish Council should have been consulted
- Has the flood attenuation scheme been fully accessed
- Will there be any traffic control measures put in place?
- Some s.106 money should be directed to parish projects

**Clerk**

The Clerk will write to Russell Pryce outlining these comments.

9. **Resolved:** Cllr Hardwick was appointed as HALC representative

10. **Resolved:** Cllr Hardwick to arrange Heartstart training for Councillors and interested residents

**Cllr Hardwick**

**Resolved:** The shop was highlighted as an appropriate place to house a community defibrillator. Community volunteer training would be offered in the Flag.

11. **Resolved:** Cllr Jolley gave a report from the latest FRFA meeting. A request had been received from the Cricket Club to use the field and finance a 'square' for use throughout the year. The Parish Council were supportive of this idea and requested that perhaps The Cricket Club could re-instate the cricket nets which had been recently taken down. Cllr Jolley to report back to FRFA.

**Cllr Jolley**

12. Unfortunately the date for the Footpath Walk was not available.

13. **Resolved:** forthcoming work for the lengthsman was confirmed

**Cllr Colley**

14. **Highways**

a) **Resolved:** the Clerk had reported the potholes outside 1 and 2 Church Croft and will chase up progress.

**Clerk**

b) Further correspondence regarding the progress of the West Villas pavement indicated that it would not be completed in the near future.

**Resolved:** pass details on to Cllr Hardwick to pursue.

**Cllr Hardwick**

c) The safety of the stretch of road between West Wood entrance and Holme Lacy bridge was discussed. The number of accidents and near misses around Lucksall was also discussed.

**Resolved:** Request no overtaking signage from Highways and copy in Dormington and Mordiford Group Parish Council. The Parish Council would write to Highways to express Mr Williams' (owner of Lucksall caravan site) offer to finance red warning tarmac outside the caravan site.

**Clerk**

d) **Resolved:** Cllr Simmons to pass on the Parish Council's grateful thanks and approval to Mrs Straker to plant up the area of land between the new Biggs Lane wall and the footpath.

**Cllr Simmons**

15. **Items for next meeting**

- S.106 wish list
- Possible August meeting
- Horse warning signs around Caplor Farm
- CRAG new initiatives

*The meeting closed at 9.30pm.*

Signed:

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Chairman

Date

**Payments approved:**

<b>Payee</b>	<b>Details</b>	<b>Budget heading</b>	<b>Excluding VAT</b>	<b>VAT</b>	<b>Total amount</b>
M. Preedy	Salary and expenses	Salary Expenses	£ 313.68	£ -	£ 313.68
FRFA	Room hire 10 meetings	Hire of hall	£ 200.00	£ -	£ 200.00
A Corby	Replacement shrubs for Court Orchard	Court Garden	£35.79	£ 7.16	£ 42.95
M Dyer	P3 duties	P3	£ 346.00	£ -	£ 346.00
M Dyer	Lengthsman duties	Lengthsman	£474.50	£ -	£ 474.50
M Dyer	P3 duties	P3	£ 162.88		£ 162.88

**Running totals for main budget headings (excluding above payments)**

<b>Clerks Salary</b>	<b>General Admin</b>	<b>Lengthsman</b>	<b>Lengthsman Supp</b>	<b>P3</b>	<b>Improv Projects</b>
£ 541.08	£ 1,290.90	£ 45.00	£ 671.00	£ 1,395.72	£ 2,855.00

<b>Grants</b>	<b>VAT</b>	<b>Total expend</b>
£1,000.00	£ 764.33	£ 8,563.03